Capital Letters and Full Stops

Standard difficulty · 20 questions · 40 marks · Time: 48 minutes

Name: _____ Date: _____ Score: ____ / 40

Write full answers in Sections B and C. Answers are on the last page — try every question first!

Section A — Choose the correct answer — 8 × 1 = 8 marks

1. Which sentence is written correctly?

(a) Zoya and I went to Pune on Friday. **(b)** Zoya and I went to pune on Friday.
(c) Zoya and i went to Pune on Friday. **(d)** Zoya and I went to Pune on friday.

2. Which mark should come at the end of this sentence? “I like to read stories”

(a) comma (,) **(b)** question mark (?)
(c) apostrophe (’) **(d)** full stop (.)

3. Which mark should come at the end of this sentence? “Grandma makes tasty pickles”

(a) apostrophe (’) **(b)** question mark (?)
(c) comma (,) **(d)** full stop (.)

4. Which word in this sentence should begin with a capital letter? “Yesterday i went to the library.”

(a) i **(b)** library **(c)** the **(d)** went

5. How many capital letters are needed in this sentence? “my birthday is in july.”

(a) 4 **(b)** 3 **(c)** 1 **(d)** 2

6. Which word should always begin with a capital letter?

(a) school **(b)** saturday **(c)** window **(d)** cloud

7. Which is a telling sentence?

(a) My father drives a bus. **(b)** When does the bus come?
(c) How old are you? **(d)** Where is my pencil?

8. Which word in this sentence should begin with a capital letter? “My friend arjun lives near the park.”

(a) lives **(b)** friend **(c)** arjun **(d)** park

Section B — Short answer — 8 × 2 = 16 marks

9. Write the word that should begin with a capital letter: “My uncle works in spain.”

10. Put a full stop or a question mark at the end of each sentence: (a) Is it raining outside (b) The shop opens at nine

11. Is this a telling sentence or an asking sentence? “Who is your best friend”

12. Write this sentence correctly with capital letters and a full stop: “my friend sahil was born in january”

13. Change this telling sentence into an asking sentence: “The children are tired.”

14. Write this sentence correctly: “yesterday i went to the market with my sister”

15. Write one asking sentence about a cricket match.

16. Write one telling sentence about your breakfast.

Section C — Longer answers — 4 × 4 = 16 marks

17. Rewrite this passage with capital letters and full stops: “my name is kabir we play cricket on tuesday i have a parrot called bubbles my birthday is in february”

18. Put a full stop or a question mark at the end of each sentence:
(1) How old are you
(2) Birds build nests in trees
(3) Why are you late
(4) The cat is sleeping on the mat

19. Change each telling sentence into an asking sentence:
(1) Your mother is at home.
(2) Ravi can swim.
(3) We are late.

20. Write four sentences about a farm. Begin each with a capital letter and end it with a full stop.

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Answer key

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Q	Answer	Working
1	**(a) Zoya and I went to Pune on Friday.**	a sentence begins with a capital letter and ends with a full stop; names of people, places, days and months, and the word I, take capital letters
2	**(d) full stop (.)**	a telling sentence ends with a full stop
3	**(d) full stop (.)**	a telling sentence ends with a full stop
4	**(a) i**	the word I is always a capital letter
5	**(d) 2**	My (first word), July
6	**(b) saturday**	Saturday is a name, so it begins with a capital letter
7	**(a) My father drives a bus.**	a telling sentence tells something and ends with a full stop
8	**(c) arjun**	names and the word I begin with a capital letter
9	**Spain**	names and the word I take capital letters
10	**(a) Is it raining outside? (b) The shop opens at nine.**	telling sentences end with a full stop; asking sentences end with a question mark
11	**asking**	it asks something
12	**My friend Sahil was born in January. (capital letters for the first word, names, days, months and I; a full stop at the end)**	check every capital letter and the full stop
13	**Are the children tired?**	move is, are or can to the front and end with a question mark
14	**Yesterday I went to the market with my sister. (capital Y and capital I, and a full stop)**	the first word and the word I take capital letters
15	**e.g. Who won the cricket match?**	Begins with a capital letter and ends with a question mark.
16	**e.g. I ate idli for breakfast.**	Begins with a capital letter and ends with a full stop.
17	**My name is Kabir. We play cricket on Tuesday. I have a parrot called Bubbles. My birthday is in February.**	each sentence begins with a capital letter and ends with a full stop; names, places, days, months and I take capital letters
18	**(1) How old are you? (2) Birds build nests in trees. (3) Why are you late? (4) The cat is sleeping on the mat.**	telling: full stop; asking: question mark
19	**(1) Is your mother at home?; (2) Can Ravi swim?; (3) Are we late?**	move is, are or can to the front and end with a question mark
20	**e.g. A farm has wide, green fields. The farmer grows rice and wheat. Brown cows and white goats live in a shed. There is an old well near the fields.**	Capital letters at the start and for names; full stops at the end.

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